



Noble Elementary School
Parent Teacher Association (PTA)
VOLUNTEER HANDBOOK

2010-2011

Be involved in your child's education!
Together we can make great things happen!



Noble Elementary School PTA
2601 Noble Ave N
Golden Valley, Minnesota 55422

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PTA CONTACT INFORMATION

PTA BOARD MEMBERS

President	Debbie Fitzsimmons	763-521-7121	debfitzavs@earthlink.net
Vice Presidents	Jenn Sondrall	763-229-2676	ductworksmn@gmail.com
	Kathy Anderson	612-462-3139	kja1113@yahoo.com
Secretary	Gretel Hermanson	952-913-5307	wyldrose13@yahoo.com
Treasurer	Ann Saffert	763-521-4172	amschotts@comcast.net

PTA MEETING SCHEDULE

All parents and staff are invited to the monthly meetings. Join us to find out what's happening at Noble. We discuss PTA business from 7-7:30pm and devote the rest of the time to a speaker.

Tuesday, September 21, 2010 7:00 PM **7:30 Dr. Aldo Sicoli, district superintendent to speak**

Monday, October 18, 2010 7:00 PM

Tuesday, November 16, 2010 7:00 PM

Tuesday, December 14, 2010 7:00 PM **PTA Social**

Tuesday, January 18, 2011 7:00 PM **New Members Meet and Greet at 6:30PM**

Tuesday, February 15, 2011 7:00 PM

Tuesday, March 22, 2011 7:00 PM

Tuesday, April 12, 2011 7:00 PM

Tuesday, May 17, 2011 7:00 PM

INTRODUCTION

The PTA is a group of parents and teachers who work together to provide many extras at Noble. The PTA runs one fundraiser in the fall of each year and one in the spring to fund the programs and activities listed below. Thanks to the huge success of our fundraisers, we are able to continue these programs that are not offered through the district's budget.

FOR STUDENTS: Field trips
Gym Programs & Supplies
Fifth grade Trip & Celebration
Family Math & Literacy Nights
School Patrol
Classroom parties

FOR STAFF: Teacher Appreciation/classroom expenses
Conference Night Dinners

None of these programs, and many more at Noble, would be available without all the volunteers who help with and coordinate them. **Please look through the handbook and consider coordinating or helping with the activities described below.** The PTA officers listed serve as contacts and are available to act as a resource. **We really need your help to spread the work over many volunteers. It's also a great way to meet other Noble families and put your volunteer time towards a worthwhile cause—your kids and school!**

Please consider our “painless giving” opportunities during the school year. The first Tuesday of each month is designated for Noble families at CiCi's Pizza in Plymouth. A portion of all proceeds from Noble families is donated to the PTA. Check the school calendar for dates.

VOLUNTEER OPPORTUNITIES

BOOK FAIR

Book Fair is currently held in conjunction with student conferences during the fall and spring. Volunteers are needed to setup or takedown the book displays, help students and classes preview books and assist during the sale. Afternoon and evening hours are available.

PTA Contact: Jenn Sondrall, 763-229-2676 ductworksmn@gmail.com

Coordinator: Lori Dickson, 763-588-9933

BOX TOPS, CAMPBELL'S SOUP LABELS & MILK CAPS

Collect, organize and redeem box tops, soup labels and milk caps turned in to the school.

PTA Contact: Debbie Fitzsimmons, 763-521-7121 debfitzavs@earthlink.net

Coordinator: Jennifer Gustafson, 763-520-0145

CARNIVAL

Noble holds an annual carnival to bring students and families together for an evening of fun. This activity requires MANY volunteers & takes place in May. Volunteer opportunities include: selling tickets, working with food, supervising games, setting up and cleaning up, and assisting as needed. Most volunteer hours are during the evening of the carnival.

PTA Contact: Gretel Hermanson, 952-913-5307 wylldrose13@yahoo.com

Food, Volunteers, Games, Raffle, and Silent Auction Coordinators are needed!

CONFERENCE DINNERS

Noble PTA sponsors a dinner for teachers and staff on parent/teacher conference nights. Volunteers are needed to bring food, set up and clean up.

PTA Contact: Kathy Anderson, 612-462-3139, kja1113@yahoo.com

Coordinator:

FIFTH GRADE FAREWELL

A farewell party is provided for the fifth grade students on the last day of school. Volunteers are needed to plan and throw the party.

PTA Contact: Debbie Fitzsimmons, 763-521-7121 debfitzavs@earthlink.net

Coordinator:

FUNDRAISER – FALL FUNDRAISER- Cookie Dough Sales

The fall fundraiser is one of the primary sources of income for PTA programs and activities. Volunteers are needed to help take the orders and distribute the products.

PTA Contact: Jenn Sondrall, 763-229-2676 ductworksmn@gmail.com

Coordinator:

FUNDRAISER – SPRING READ-A-THON

The spring Read-a-thon is the other main source of income for the PTA and its activities. Help is needed to collect weekly tally sheets, collect and reconcile money and pledges and deliver prizes to students.

PTA Contact: Jenn Sondrall, 763-229-2676 ductworksmn@gmail.com

Coordinator:

FUNDRAISER – OTHER FUNDRAISERS

This would include any other fundraisers such as restaurant nights, Target cards, Malmborg's fundraiser, etc.

PTA Contact/Coordinator: Kathy Anderson, 612-462-3139, kja1113@yahoo.com

INTER-SCHOOL COUNCIL REPRESENTATIVE

A representative from each school in the district meets at ESC the first Wednesday of every month from 9:30-11:30 to discuss district events and issues. The superintendent is in attendance. All are welcome to attend these meetings. At least one volunteer is needed to attend each meeting and share meeting information at the monthly PTA meeting.

PTA Contact: Debbie Fitzsimmons, 763-521-7121 debfitzavs@earthlink.net

KINDERGARTEN REGISTRATION

Kindergarten students and parents are made to feel welcome their first day of school. Volunteers are needed to help fill out bus tags, get forms filed and answer general questions.

PTA Contact: Jenn Sondrall, 763-229-2676 ductworksmn@gmail.com

Coordinator:

MEDIA CENTER

Volunteers are needed to assist with book circulation, shelving and other activities in the library.

PTA Contact: Debbie Fitzsimmons, 763-521-7121 debfitzavs@earthlink.net

PANCAKE BREAKFAST

Family event on a Saturday morning in November. Volunteers are needed to set-up, flip pancakes, serve food, sell tickets, clean tables.

PTA Contact: Debbie Fitzsimmons, 763-521-7121 debfitzavs@earthlink.net

Coordinator:

PICTURE DAY

Volunteers are needed to help organize the students/classes on picture day in September. Volunteers receive a free lunch at school.

PTA Contact/Coordinator: Debbie Fitzsimmons, 763-521-7121 debfitzavs@earthlink.net

ROOM PARTIES

Students are treated to an October Fall Party and a Valentine's Party in February. Activities are provided by the PTA. 1 or 2 coordinators are needed to work with the student council to help plan grade appropriate games & activities and purchase party supplies. Volunteers are also needed to help during the event in the classrooms with the games & activities.

PTA Contact: Ann Saffert 763-521-4172, amschotts@comcast.net

Coordinator:

SCHOOL DANCE

Volunteers are needed to help plan the event in March, decorate prior to the dance, assist with admittance to the dance, food/drink/trinket sales during the event and clean up.

PTA Contact: Kathy Anderson, 612-462-3139, kja1113@yahoo.com

Coordinator:

SCHOOL SPIRIT WEAR

Families have an opportunity to purchase Noble items including T-shirts and sweatshirts. These items are sold at PTA activities. Volunteers are needed to order, display and sell these items.

PTA Contact: Kathy Anderson, 612-462-3139, kja1113@yahoo.com

Coordinator:

SCHOOL STORE

Help is needed to help set-up and sell school supplies to students prior to school on Tuesdays and Thursdays. Volunteers must arrive 30 minutes early to open & organize store.

PTA Contact: Debbie Fitzsimmons, 763-521-7121 debfitzavs@earthlink.net

Coordinator:

SPAGHETTI DINNER (Social Event)

PTA sponsors a night in January for Noble families. Volunteers are needed to plan, setup, decorate, serve food and clean up

PTA Contact: Ann Saffert 763-521-4172, amschotts@comcast.net

Coordinator:

STAFF APPRECIATION WEEK

During the month of May, one week is designated as Staff Appreciation Week. Volunteers are needed to plan activities, coordinate a luncheon for staff, bring food, setup and clean up.

PTA Contact: Debbie Fitzsimmons, 763-521-7121 debfitzavs@earthlink.net

Coordinator:

TASTE TESTING/FOOD PERSPECTIVES

Volunteers are needed to sign up to be taste testers. You would be occasionally contacted by Food Perspectives to take part in a taste test. Every taste test completed earns money for you as well as Noble. Day and evening times are offered.

PTA Contact/Coordinator: Gretel Hermanson, 952-913-5307 wyldrose13@yahoo.com

VISION AND HEARING SCREENING

Each fall students are screened for vision and hearing abilities under the direction of the school nurse. Volunteers assist the nurse during the screening. Free lunch is provided at school.

PTA Contact/Coordinator: Ann Saffert 763-521-4172, amschotts@comcast.net